



## St Edmund's Catholic Primary School

In our school every day, we learn, love and pray.

St Edmund's Catholic Primary School, Radley Road, Abingdon, Oxon, OX14 3PP

Headteacher: Mrs Erika Kirwan

[www.st-edmunds-rc.oxon.sch.uk](http://www.st-edmunds-rc.oxon.sch.uk)

### Higher Level Teaching Assistant

(Part-time – 23.5 hours per week, 4 days) permanent

Salary: Grade 8 (£27, 344 - £30, 151 pa pro rata)

*Some flexibility with days possible*

Our caring, Catholic school has been described as one which 'inspires pupils with determination to change the world' (Ofsted 2020). Now St Edmund's school is looking to welcome an enthusiastic, dynamic and committed Higher level Teaching Assistant, supportive of our school mission and Catholic ethos to join our happy, motivated children.

The successful candidate will be committed, energetic and flexible and will undertake the normal duties of a Higher level Teaching Assistant, including:

- To cover classes so that teachers have time for planning, preparation and assessment.
- To play a key role in the management and development of a subject area.

#### **Application Procedure**

- Calls to our Headteacher, Mrs Kirwan, to find out more about our wonderful school are encouraged and warmly welcomed.
- Please contact Mrs Lomas, School Business Manager (01235 521558 or [clomas2266@st-edmunds-rc.oxon.sch.uk](mailto:clomas2266@st-edmunds-rc.oxon.sch.uk)) to request an application pack. Applications must be made on the CES Application form.
- **Closing date for applications: Thursday 30<sup>th</sup> November 2023 at 12.00 noon**  
**Interviews: Thursday 7<sup>th</sup> December 2023**

*St Edmund's Catholic Primary School and Oxfordshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.*